# BROTHERHOOD OF ST LAURENCE

HUME COURT HOSTEL

INFORMATION BOOKLET

Hume Court Hostel P.O. Box 110 LARA 3212 PHONE: Business Hours 821 405

A/H 821 184

This information booklet is designed to welcome you and help you to know about what we can offer and the facilities that are available for you.

Hume Court contains 57 permanent en-suite units and 2 respite units with 24 hour staff availability.

Our staff do not have to wear uniforms in the hop to maintain a "home-like" atmosphere.

### VISITING

Our residents are able to entertain visitors at any time and are welcome to invite family or friends to enjoy a meal with them at a small cost All outside doors are locked at 9.30 p.m. but front door keys are offered and freely available.

## MEALS

We do try to be as flexible as we can in catering for each resident's needs.

Breakfast is served in the dining room between 8 9 AM.

Lunch at 12 Midday Dinner at 5.00 P.M.

And at any other time by prior arrangements.

Residents are free to prepare their own meals at any time in their rooms and dressing gowns are acceptable at breakfast if desired.

#### LOUNGES

There are two large lounges which can be freely utilized by residents, friends and family. There is water on the boil at all times and tea, coffee and milk freely available. We have a T.V. in each lounge, a video, 2 pianos and an organ.

There are four small lounges in the wings which are suitable for small family gatherings or conversation areas.

#### HAIR SALON

A hairdresser visits the adjoining Nursing Home where a salon is set up and appointments can be made at the reception desk.

Pension rates apply.

# VOTING

Residents are encouraged to continue voting either by postal vote or if they are able, a polling booth is set up in the hostel for their benefit and convenience.

# MAIL

Mail is collected by the Lara Post Office daily, and delivered at the same time. There is a post box situated in the foyer.

### CHURCH

Services are available Tuesday and Thursday morning in the Chapel for alternate denominations. The particular service and times are notified each week.

We also have an all denomination service every Sunday evening in the Upper Lounge.

#### COMMITTEES

Hume Court has its own Residents Committee of four who meet once a month together with the Hostel Supervisor, and a general meeting of all interested residents is held on a three monthly basis.

We also have an established Grievance Mechanism for residents or their family to enable them to take their complaints, if any, to an independent representative who has been appointed to receive and deal with complaints.

This option is open to them if they do not wish to approach the Hostel Supervisor, Regional Manager or other personnel.

Staff have a representative on a Safety Committee and any relevant problems are reported to the Hostel Supervisor.

# ENTERTAINMENT

There are regular video evenings, Bingo, musical evenings, outings, picnics, B.B.Q.'s and many others and we have many Community groups who visit on a regular basis and entertain or just drop in for a chat.

#### DOCTORS

Residents are encouraged to retain their family doctor, however quite often they are unable to visit and are referred to a Medical practitioner in Lara.

#### FINANCE

It is preferred that each resident / family member is responsible for their own finances wherever possible. Accommodation fees are paid each pension fortnight on a Thursday morning. A cashier is in attendance to receive the service charges between 9.00 a.m and 11.30 a.m. at Hume Court.

The Brotherhood of St Laurence charges as per the formula established by the Government which is principally 85% of assessable income. A formal contract with complete details is exchanged prior to the person taking up residence.

# KIOSK & SHOPPING

There is a small kiosk in the foyer which enables the residents to purchase ice creams, sweets, biscuits, drinks and toiletries. As well as a personal care attendant who does shopping on a daily basis. Hume Court boasts its own 12 seater bus which goes to Corio Village weekly.

# EXTRA SERVICES

Podiatry, Physiotherapy and Occupational Therapy are available after assessment and on referral from the Medical Practitioner at our adjoining Approved Services Centre at no cost to the resident.

#### LAUNDRY

There are two laundries situated in the building, one upstairs and one downstairs for use by the residents complete with washing machines and dryers and a clothesline in the courtyard.

If residents are not capable of using this convenience a laundress will assist on Mondays and Fridays.

#### HOME FURNISHINGS

Home furnishing is encouraged in the en-suites. Beds, bedspreads, doonas, paintings, pot plants, ornaments, favourite arm chair, T.V., refrigerator and radio.

While domestic staff will do vacuuming and clean the toilets and bathrooms, it remains the responsibility of the resident to keep their own unit clean and tidy. While our domestic staff take every care possible it is preferred that residents dust their own special treasures.

Bed linen is supplied at no cost to the Resident.

# TELEPHONES

There is a Telecom plug in each unit and a telephone service is available at the resident's expense.

Any further information required can be gained by ringing 821 405 and ask for the Hostel Supervisor.